



## **Grace Church Greenwich (GCG) - COVID-19 Risk Assessment**

Date updated: 20/02/21

Version 1 - Eltham College Chapel Venue

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### **A - Returning to Grace Church Greenwich (GCG)**

The UK Government published updated guidance for places of worship (in England) on 19 January 2021.

GCG is following the Government guidance as it assists places of worship to open for a broad range of worship activities, in accordance with the associated legislation. Areas addressed include:

- Key principles for safely opening places of worship
- Adapting practices to reduce the spread of infection
  - The use of shared items
  - Food and Drink
  - Singing, chanting and the use of musical instruments
  - Young people and children attending places of worship
- General actions to reduce the spread of infection
  - Test and trace



- Restrictions on capacity
- Social distancing
- People who are symptomatic
- Individuals who are self-isolating due to a possible or confirmed case of COVID-19 in the household
- Hygiene
- Toilets
- Cleaning
- Face coverings
- Protecting the vulnerable
- Individuals aged 70 years and over attending the place of worship
- Individuals who are extremely clinically vulnerable/shielding
- Protective security  
Adapting GCG to COVID-19 measures have been considered with regard to protective security implications.
- Enforcement

## **B - Statement**

The below Risk Assessments aim to:

**1 - protect all GCG staff/employees, volunteers, trustees, members, visitors, building users from infection of Coronavirus/COVID-19**

**2 - protect GCG from any reputational damage with the gospel coming into disrepute (e.g. if GCG causes an outbreak of Coronavirus/COVID-19)**

Trustees are responsible for the assessment of compliance with the Government guidelines i.e. carrying out risk assessments and ensuring they are adhered to. GCG will be adhering to all the Governments guidelines including all the 'must' (requirement by law) and wherever possible the 'should' (strongly advised).

Fair and equal access has been safely provided for all users to be able to undertake faith practices, in line with government guidelines and considering requirements under the Equality Act 2010 where these apply

Review Date: This is a live document and will be updated and reviewed as guidance changes or government restrictions are lifted or increased. It will also be updated as GCG progresses through its phased return to physical meeting

## C - Risk Assessments

This risk assessment outlines GCG's approach in relation to this guidance.

1. Grace Church Greenwich General - Risk Assessment				
	Identified Hazard	Risk evaluation	Who might be at risk?	Control measures to reduce the risk/Precautions in place
1.1	Exposure to COVID-19: people entering GCG carrying COVID-19 and passing it on to other building users. (Person enters with or without symptoms but could be carrying the virus).	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>All Building users/attendees<sup>1</sup> could be harmed by a potential outbreak of COVID-19</p> <p>Older people and people with pre-existing medical conditions are more at risk of developing severe disease</p> <p>Vulnerable<sup>2</sup> people as defined by Public Health England guidance are at increased risk of severe illness.</p> <p>Extremely vulnerable<sup>2</sup> people as defined by Public Health England guidance are at even higher risk</p> <p>All building users could potentially be harmed by an outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• Two metre social distancing is to be maintained between bubbles wherever possible. Where it is not possible to stay two metres apart, a social distance of 'one metre plus' (meaning staying one metre apart, plus mitigations i.e. wearing face coverings/masks<sup>3</sup> and where necessary also gloves, screens etc. which reduces the risk of transmission) will be maintained.</li> <li>• Hand sanitiser to be provided at all entrances, exits and high touch points - On entering and leaving, everyone, including staff, is to be asked to use hand sanitiser.</li> <li>• Doors to remain open wherever possible to maximise ventilation and minimise touch points wherever possible.</li> <li>• Attendees to be informed in advance that (by email and GCG website):             <ol style="list-style-type: none"> <li>1- Any attendee or a member of their household having symptoms should follow government guidance and self-isolate. The individual and all members of their household should not enter the Eltham College Chapel ('the Building') or attend any in person group/church activity.</li> <li>2- Any person feeling unwell or if a member of their household is feeling unwell should not enter the Building or attend any in person group/church activity.</li> <li>3- If any person becomes unwell with symptoms of COVID-19 during any of our in person church activities they should go home immediately and are advised to follow the stay at home guidance, which covers NHS Test and Trace.</li> <li>4- Vulnerable people and extremely vulnerable people (or those Shielding) are advised to take particular care and to follow relevant Government guidelines.</li> <li>5- On entry and exit everyone must sanitise their hands.</li> <li>6- Two metres social distancing must be maintained between bubbles wherever possible. Where it is not possible, a social distancing of 'one metre plus' (meaning staying one metre apart, plus mitigations i.e. wearing face coverings/masks and where necessary also gloves, screens etc. which reduces the risk of transmission) must be maintained.</li> </ol> </li> </ul>

				<p>7- Masks are to be worn at all times<sup>3</sup></p> <p>8- Attendees encouraged not to linger prior or post the corporate worship service or any in person group/church activity.</p> <p>9- Attendees are informed that by attending a corporate worship service or in person group/church activity they are agreeing to their personal data being temporarily stored for NHS Test and Trace in line with Government requirements and GDPR.<sup>4</sup></p> <ul style="list-style-type: none"> <li>• Signage at all entrances stating: <ol style="list-style-type: none"> <li>1- Do not enter if you or a member of your household are feeling unwell.</li> <li>2- On entry and exit, please wash or sanitise your hands.</li> <li>3- Maintain a two metre distance wherever possible.</li> <li>4- Wear a face covering/mask at all times.</li> </ol> </li> </ul> <p>6- GCG Bespoke NHS QR code posters displayed for visitors using the NHS Track and Trace Application. Alternative data storage method for attendees without smartphones.</p> <ul style="list-style-type: none"> <li>• Chapel not in use for at least 72 hours prior to arrival.</li> </ul>
1.2	Entrances and Exits	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Restricting the number of attendees in line with the Government Guidelines and Eltham College's COVID-19 Risk Assessment to reduce congestion and queues.</li> <li>• Managing and directing the flow of people into and through the space to avoid close contact.</li> <li>• Hand sanitiser to be provided at all entrances and exits</li> <li>• Doors to remain open wherever possible to maximise ventilation and minimise touch points wherever possible.</li> <li>• Please ensure that social distancing is maintained when leaving or going to your vehicle in the Building's car park.</li> <li>• Attendees, staff and volunteers encouraged not to linger prior or post any in person group meeting/activity.</li> <li>• Signage at all entrances stating: <ol style="list-style-type: none"> <li>1- Do not enter if you or a member of your household are feeling unwell</li> <li>2- On entry and exit, please wash or sanitise your hands.</li> <li>3- Maintain a two metre distance wherever possible.</li> <li>4- Wear a face covering /mask at all times.</li> <li>5- Respect and follow the signage, indicating routes/walkways, queuing positions, maximum capacity etc.</li> </ol> </li> </ul>
1.3	High touch points e.g. door handles, light switches, staircase handrails, bins, toilet flushes, locks etc.	Risk of infection of Coronavirus / COVID-19 from transmission from contaminated surfaces	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Hand sanitiser to be provided at all entrances, exits and high touch points</li> <li>• Doors to remain open wherever possible to maximise ventilation and minimise touch points.</li> <li>• Chapel not in use for at least 72 hours prior to arrival.</li> </ul>

		resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.		
1.4	Pew seating	Risk of infection of Coronavirus / COVID-19 from transmission from contaminated surfaces resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• No reuse of the pews within 72-hour period or until Eltham College has undertaken cleaning.</li> <li>• Where pews are required for use within a 72-hour period, increased cleaning before and after using a sanitising detergent or bleach cleaner will be carried out</li> </ul>
1.5	Inside the Chapel	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Two metre social distancing is to be maintained between bubbles wherever possible. Where it is not possible to stay two metres apart, a social distance of ‘one metre plus’ (meaning staying one metre apart, plus mitigations i.e. wearing masks and where necessary also gloves, screens etc. which reduces the risk of transmission) will be maintained.</li> <li>• Restricting the number of attendees in line with social distancing requirements.</li> <li>• Masks are to be worn at all times.</li> <li>• Where a one-way system is not possible, a ‘keep left’ policy to be adhered to.</li> <li>• Attendees encouraged not to linger prior or post the corporate worship service or any in person group/church activity.</li> </ul>
1.6	Internal semi-enclosed, fully enclosed & confined spaces (Toilets addressed below)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Signage at entrances of all semi-enclosed, fully enclosed and confined spaces advising: <ol style="list-style-type: none"> <li>1) Do not enter if you are feeling unwell.</li> <li>2) Please wash or sanitise your hands.</li> <li>3) Maintain a two metre distance wherever possible.</li> <li>4) Wear a face covering when moving around the building and where 2 metre distancing cannot be maintained.</li> </ol> </li> <li>• Hand sanitiser to be provided in all useable semi-enclosed, fully enclosed and confined spaces</li> </ul>

1.7	Toilets	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Signage indicating:               <ol style="list-style-type: none"> <li>1) Maximum capacity allowed</li> <li>2) Please wash your hands according to Government guidelines</li> </ol> </li> <li>• Poster to build awareness of good handwashing technique, the need to increase handwashing frequency, avoid touching your face and to cough or sneeze into a tissue which is binned safely, or into the crook of your sleeved arm if a tissue is not available.</li> <li>• Cleaning to be arranged by Eltham College last thing on a Friday and first thing on a Monday.</li> <li>• Ensure that there is sufficient soap, hot water and paper towels available. In addition, hand sanitiser to be available at entry/exit points.</li> </ul>
1.8	Emergency evacuation causing people to move into confined fire escapes and/or not maintain social distancing	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• All attendees to be advised in advance that emergency evacuation would take precedence over social distancing, and other mitigating factors that are in place.</li> <li>• All attendees advised to disperse in an evacuation and not for a group(s) together.</li> <li>• Leader/staff/volunteers informed of above.</li> </ul>
1.10	People not following social distancing and other procedures in place to prevent the spread of COVID-19	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Signage at all entrances</li> <li>• An email sent to all known attendees in advance/details on GCG website stating: Respect and follow the signage, indicating routes/walkways, queuing positions, maximum capacity etc.</li> </ul>

1.11	Delivering First Aid	Risk of infection of Coronavirus / COVID-19 from transmission from direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Suitable PPE (i.e. face visors, gloves, masks) available with First Aid equipment.</li> <li>• First Aid kits to include hand sanitiser.</li> <li>• Leader/staff/volunteers to be informed of the PPE available and encouraged to use these when first aid is being administered.</li> </ul>
1.12	Transport	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person on public transport resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Public transport should be avoided wherever possible. If this is not possible, Government guidelines should be followed and a mask should be worn when travelling on public transport.</li> <li>• Wherever possible attendees should travel with their household (or bubble) using their own transport, or alternatively walk or cycle.</li> <li>• A suitable hand sanitiser must be used after commuting, before or upon entering the Building.</li> <li>• If returning from abroad, the UK Government's self-quarantine period should be adhered to prior to attending corporate worship service or any in person group/church activity.</li> <li>• There will be no lift/transport services arranged by the church. If a lift/transport is required, Government Guidelines need to be adhered to on how to do it safely.</li> </ul>
1.13	Running out of cleaning products / hand sanitizer	Risk of infection of Coronavirus / COVID-19 from transmission from contaminated surfaces resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Stocks of hand sanitizer and cleaning products are to be topped up weekly and/or prior to depletion.</li> <li>• A minimum one months' supply in the GCG van at all times.</li> </ul>

1.14	Suspected or confirmed case whilst in the building	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• If an attendee/volunteer/ staff member develops symptoms compatible with coronavirus (COVID-19), they (and their household) should be sent home immediately and advised to self-isolate in accordance with the Government Guidelines. They should also arrange to have a test to see if they have coronavirus COVID-19. Where the person tests negative, they (and their household) can stop self-isolating and return to attend a corporate worship service or any in person group/church activity. Where the person tests positive, NHS Test and Trace will speak directly to those they have been in contact with to offer advice. This advice may be that all attendees within the setting should self-isolate for 14 days.</li> <li>• In addition, Eltham College will be notified of the occurrence of a positive case by a member of the GCG Staff Team.</li> <li>• If an attendee/building user/staff member tests negative but is unwell, they should not return until they are recovered.</li> <li>• Process for NHS Test and Trace to be followed: <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/">https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/</a></li> <li>• A record of all attendees will be kept for 21 days. When collecting the names and contact details of attendees, their consent will be requested.</li> </ul>
1.15	Travelling (outside of United Kingdom)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users/attendees could potentially be harmed by an outbreak of COVID-19.	When travelling abroad (outside of United Kingdom), Government Guidelines need to be followed. If self-isolation is required in accordance with the Government guidelines, attendees should not attend a corporate worship service or any in person group/church activity until the self-isolation period is completed.

## 2. Grace Church Greenwich Music and AV Teams - Risk Assessment

	Identified Hazard	Risk evaluation	Who might be at risk?	Control measures to reduce the risk/Precautions in place
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2.1	Chairs/ tables	Risk of infection of Coronavirus / COVID-19 from transmission from contaminated surfaces resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>Service leader, musician/singer and videographer have a heightened risk of exposure.</p> <p>All Building users could be harmed by a potential outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• Hand sanitiser to be provided at all entrances and exits</li> <li>• Chairs/tables are not to be reused within 72-hour period</li> </ul>
2.2	Transmission of infection from service leader and those leading corporate prayer or reading	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>Older people and people with pre-existing medical conditions are more at risk of developing severe disease</p> <p>Vulnerable people as defined by Public Health England guidance are at increased risk of severe illness.</p> <p>Extremely vulnerable people as defined by Public Health England guidance are at even higher risk</p>	<ul style="list-style-type: none"> <li>• 2m social distance to be maintained at all times</li> <li>• No shouting (microphones to be used)</li> <li>• PerspexScreen to be used</li> </ul>

2.3	Transmission of infection from singer/musician(s)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>Older people and people with pre-existing medical conditions are more at risk of developing severe disease</p> <p>Vulnerable people as defined by Public Health England guidance are at increased risk of severe illness.</p> <p>Extremely vulnerable people as defined by Public Health England guidance are at even higher risk</p> <p>All Building users could be harmed by a potential outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• 2m social distance between the musicians to be maintained at all times</li> <li>• No shouting (microphones to be used)</li> <li>• 2m social distancing at all times or masks shall be worn and no one from the congregation directly in front of musicians</li> <li>• No instruments to be shared within a 72-hour period</li> <li>• Sanitisation with appropriate cleaning products of instruments, microphones and surfaces pre/post set up and set down</li> <li>• Perspex Screen to be used</li> </ul>
2.4	Transmission of infection through equipment used for preaching, sound equipment and music instruments	Risk of infection of Coronavirus / COVID-19 from transmission from contaminated surfaces resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>Service leader, pianist/singers and videographer have a heightened risk of exposure.</p> <p>All Building users could be harmed by a potential outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• Equipment (namely but not limited to microphones) and instruments to not be shared within a 72-hour period wherever possible. Where this is not possible, items/equipment should be thoroughly cleaned using suitable sanitising products before use by another person</li> <li>• Sanitisation with appropriate cleaning products of instruments, microphones and surfaces pre/post set up and set down</li> <li>• Wash hands thoroughly prior to touching any shared equipment and upon completion</li> </ul>
2.5	Working in close proximity to others (required for certain tasks)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person on public transport resulting in	<p>Service leader, musicians, AV Team have a heightened risk of exposure.</p> <p>All Building users could be harmed by a potential outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• Limiting the amount of time working in close proximity.</li> <li>• Where appropriate use of appropriate PPE (gloves/masks) to mitigate risk.</li> <li>• Wash hands prior to touching any shared equipment, upon completion of the task and before touching anything else.</li> <li>• Perspex screen to be used.</li> </ul>



		various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.		
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### 3. Grace Church Greenwich Corporate Worship Service - Risk Assessment

	Identified Hazard	Risk evaluation	Who might be at risk?	Control measures to reduce the risk/Precautions in place
3.1	Exposure to COVID -19: people entering GCG carrying COVID -19 and passing it on to other building users. (Person enters with or without symptoms but could be carrying the virus).	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>All Building users/attendees could be harmed by a potential outbreak of COVID-19</p> <p>Older people and people with pre-existing medical conditions are more at risk of developing severe disease</p> <p>Vulnerable people as defined by Public Health England guidance are at increased risk of severe illness.</p> <p>Extremely vulnerable people as defined by Public Health England guidance are at even higher risk</p> <p>All Building users could potentially be harmed by an outbreak of Covid-19.</p>	<ul style="list-style-type: none"> <li>• Maximum capacity levels to be complied with at all times</li> <li>• Continuation of streaming/online corporate worship services to avoid large gatherings and to continue to reach those individuals who are self-isolating or particularly vulnerable.</li> <li>• Those leading the worship reminding congregants of the importance of social distancing and hygiene.</li> </ul>

3.2	Communion	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Sealed communion cups (containing both bread and juice) will be used.</li> <li>• The sealed communion cups will be quarantined for 72 hours before use.</li> <li>• The sealed communion cups will be distributed by staff team to individual seats before the Sunday program using PPE (gloves and mask).</li> <li>• All attendees dispose of their own used/unused cups in waste bin when exiting the room at the end of Corporate Worship.</li> <li>• Staff team to clear and dispose of any remaining cups wearing PPE (gloves and masks) at the end of the session.</li> </ul>
3.3	Shared Paper Documents (Service leaflets/bulletins/Order of Service)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users could be harmed by a potential outbreak of COVID-19	<ul style="list-style-type: none"> <li>• No paper documents to be issued to the attendees, all service notices and bulletins to be sent via soft copy/electronically.</li> <li>• Wherever any paper documents are required, these are to be printed by the individual required for their sole use.</li> </ul>
3.4	Shared Bibles	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Attendees/visitors are encouraged to bring their own Bibles and their owner should take them when they leave after the corporate worship service. If the church does provide Bibles, these are to be quarantined for 72-hours before and after use.</li> </ul>

3.5	Transmission of infection from service leader, musicians/singer(s)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	All Building users could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Two metre social distance to be maintained at all times.</li> <li>• Minimum of two metre social distancing between the service leader and attendees.</li> <li>• Service leader to wear a mask at all times except when leading from the front when the Service leader will be behind a Perspex screen</li> <li>• No shouting (microphones to be used).</li> <li>• Services to be concluded in the shortest reasonable time.</li> <li>• Sanitisation or locking away for a 72-hour period of all microphones post each corporate worship service.</li> </ul>
3.6	Transmission of infection while working in close proximity to others (required for certain tasks)	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person on public transport resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	<p>Staff/volunteers have a heightened risk of exposure.</p> <p>All Building users/visitors could potentially be harmed by an outbreak of COVID-19.</p>	<ul style="list-style-type: none"> <li>• Limiting the amount of time working in close proximity.</li> <li>• Use of appropriate PPE (gloves/masks) to mitigate risk.</li> <li>• Wash hands prior to touching any shared equipment, upon completion of the task and before touching anything else.</li> </ul>

3.7	Transmission through singing, chanting and the use of musical instruments	Risk of infection of Coronavirus / COVID-19 from transmission either from contaminated surfaces or direct contact with an infected person on public transport resulting in various levels of symptoms – continuous cough, sore throat, high fever, shortness of breath, pneumonia, fatality.	Staff/employees/trustees have a heightened risk of exposure.  All Building users/visitors could potentially be harmed by an outbreak of COVID-19.	<ul style="list-style-type: none"> <li>• Social distancing to be maintained at all times between singer(s)/musician(s) as well with other attendees.</li> <li>• Singer/Musician(s) to wear a mask at all times except when singing.</li> <li>• Singer/Musician(s) limited to a group of no more than 5 households.</li> <li>• Singing will not include attendee participation (only singers).</li> <li>• No shouting (microphones to be used).</li> <li>• Perspex screen to be used</li> <li>• Sanitisation or locking away for a 72-hour period of all microphones used post each corporate worship service. Santisation should also be performed pre and post set up and set down.</li> <li>• Any instrument played during worship is to be cleaned thoroughly before and after use.</li> <li>• No instruments to be shared within a 72-hour period</li> <li>• Singing in front of attendees to be restricted to a small group maintaining social distancing</li> </ul>
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<sup>1</sup> All reference to Building users/attendees includes in all instances all staff/employees, volunteers, visitors, children, trustees, etc.

<sup>2</sup> Vulnerable, or extremely vulnerable as defined by Public Health England

<sup>3</sup> Masks (also referred to as face coverings) - In settings where face coverings are required in England, there are some circumstances, for health, age (<11 years old) or equality reasons, where people are not expected to wear face coverings.

<sup>4</sup> If an attendee/visitor does not wish to give personal information for the NHS Track and Trace, they may choose to opt out and may continue to attend a corporate worship service/church group/ activity. Please note that although partaking in the Track and Trace is voluntary, we encourage Government guidance to be followed and for people to share their details in order to support NHS Test and Trace to help stop the spread of COVID-19.

## E- Guidance consulted

<https://www.gov.uk/coronavirus>

<https://www.gov.uk/government/publications/coronavirus-outbreak-faqs-what-you-can-and-cant-do/coronavirus-outbreak-faqs-what-you-can-and-cant-do>

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>



<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts>

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july>

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